

IHCP *bulletin*

INDIANA HEALTH COVERAGE PROGRAMS BT201688 DECEMBER 1, 2016

On-site Portal workshops scheduled for December

To adequately prepare providers, the Indiana Health Coverage Programs (IHCP) has scheduled on-site training workshops on the new Provider Healthcare Portal (Portal) during the month of December. These workshops will include sessions on two of the major functions performed on the Provider Healthcare Portal – member eligibility verification and management and claim submission. Claim submission sessions will address fee-for-service billing for different provider types.

These on-site workshops will replace the virtual training sessions on the Portal previously scheduled for December with one exception. **The *Transportation billing using a CMS-1500 claim* session will be held December 8, 2016, at 2:30 p.m. Eastern Standard Time (EST) as planned.** Information about this session can be found on the [Provider Healthcare Portal Training](#) page at indianamedicaid.com.

The following virtual training sessions have been canceled:

- Physician billing using a *CMS-1500* claim – December 8 and 13, 2016
- Institutional billing using a *UB-04* claim – December 15 and 20, 2016
- Waiver billing using a *CMS-1500* claim – December 14, 2016

If you registered for one of these virtual sessions, your registration will automatically be canceled. You are encouraged to re-register for an on-site session in an area near you.

Dates, times, and locations

The dates and locations of the on-site Portal workshops are shown in [Table 1](#). Workshops are scheduled from 9 a.m. to 3:15 p.m. local time on each date. Session times at each workshop will be as follows:

- *CMS-1500* Claim Submission: 9 a.m. – 10:30 a.m.
- Member Eligibility Verification and Management: 10:45 a.m. – 11:45 a.m.
- *UB-04* Claim Submission: 12:15 p.m. – 1:45 p.m.
- Waiver Billing: 2 p.m. – 3:15 p.m.



Table 1 – Portal training dates and locations

Date	Location
December 12, 2016	Reid Hospital Lingle Auditorium 1100 Reid Parkway Richmond, Indiana
December 12, 2016	Deaconess Hospital Bernard Schnacke Auditorium 600 Mary Street Evansville, Indiana
December 13, 2016	St. Catherine's Hospital Professional Office Building Birthing Center Conference Room 4321 First Street East Chicago, Indiana
December 14, 2016	Wabash Valley Alliance 415 North 26th Street Medical Arts Building, Fourth Floor Lafayette, Indiana
December 15, 2016	Landsbaum Auditorium 1433 North 6 ½ Street Terre Haute Indiana
December 16, 2016	Community North Hospital Multiservice Room, Third Floor 7250 Clearvista Parkway Indianapolis, Indiana
December 19, 2016	St. Joseph Regional Hospital Lower Level Conference Room 5215 Holy Cross Parkway Mishawaka, Indiana
December 20, 2016	Lutheran Hospital of Indiana Kachman Auditorium 7950 West Jefferson Boulevard Fort Wayne, Indiana
December 20, 2016	Columbus Regional Hospital Kroot Auditorium 2400 East 17 th Street Columbus, Indiana
December 22, 2016	St. Vincent Hospital Cooling Auditorium (Basement Level) 2001 West 86 th Street Indianapolis, Indiana
December 28, 2016	Baptist Health Paris Health Ed Center, Rooms 1 and 2 1850 State Street New Albany, Indiana

Session descriptions

The following describes the sessions that will be held:

- **Member eligibility verification and management** – Providers currently using Web interChange to verify member eligibility can attend this training to learn more about performing the eligibility verification function in the Portal. This training demonstrates how to verify eligibility, view third-party insurance information, and perform other member management functions. Qualified providers (QPs) who are certified to perform presumptive eligibility determinations will see where to locate the presumptive eligibility option.
- **Claim submission and billing** – Providers will learn how to bill physician, institutional, and waiver claims on the Portal. Providers can plan to attend only those training sessions appropriate for their provider type.



Note: If you attended the 2016 Annual Provider Seminar, these sessions are a repeat of those presentations.

Registration and presentation copies

To register for any of the workshops and for more information, see the [Provider Healthcare Portal Training](#) page at indianamedicaid.com. Session presentations are posted on this web page. Providers wanting copies of the session presentations for reference during the workshop should print them in advance; printed copies of the presentations will not be supplied.

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