

# IHCP *bulletin*

INDIANA HEALTH COVERAGE PROGRAMS    BT201356    NOVEMBER 26, 2013



## **The IHCP complies with CAQH CORE Phase III operating rules**

Effective December 19, 2013, the Indiana Health Coverage Programs (IHCP) will implement updates to comply with Phase III of the federally mandated rules established by the Council on Affordable Quality Healthcare (CAQH) Committee for Operating Rules for Information Exchange (CORE). For detailed information on the purpose and benefit of CAQH CORE operating rules, please visit [caqh.org](http://caqh.org).

Phase III operating rules build on the Phase I and Phase II foundation by adding a range of operating rule requirements for both the 835 Electronic Remittance Advice (ERA) and the electronic funds transfer (EFT) transactions. Enhancements being made to the IHCP system to comply with the CORE Phase III operating rules are described in the following sections.

### **CORE web service connectivity option for 835 ERA transactions**

Phase III of the operating rules leverages the CORE web service infrastructure and communication option implemented for Phase II of the operating rules. Providers will have the ability to download the 835 ERA via the CORE web service.

The following interfaces are supported:

- Simple Object Access Protocol (SOAP) + Web Services Description Language (WSDL) Interface
- Multipurpose Internet Mail Extensions (MIME) Multipart Form Interface

The IHCP Communications Guide found on the [IHCP Companion Guides](#) page at [indianamedicaid.com](http://indianamedicaid.com) contains detailed information about connectivity using the CORE web service. Trading partners interested in connecting using the CORE web service should contact HP EDI Solutions at [INXIXTradingPartner@hp.com](mailto:INXIXTradingPartner@hp.com).

## Change to 835 ERA enrollment process

Effective December 19, 2013, an electronic option will be implemented for requesting 835 ERA transactions. Providers will initiate the 835 ERA enrollment by making updates on the *Provider Maintenance* screen of Web interChange. A new ERA/835 tab will be available for the 835 ERA enrollment request. From December 19 through December 31, 2013, both electronic and paper 835 ERA enrollments will be accepted. The paper *EDI 835 Remittance Advice Request Form* will no longer be accepted after December 31, 2013.

The providers' Web interChange administrators and users who are given provider maintenance access by the Web interChange administrators, will have the capability to perform a new 835 ERA enrollment, change an existing 835 ERA enrollment, or cancel an existing 835 ERA enrollment.

To enroll for 835 ERA transactions:

- Log on to Web interChange.
- Click the **Provider Profile** link.
- Click **View/Edit** profile.
- Click **Edit** next to the provider location to be enrolled.
- Click the **ERA/835** tab and enter the appropriate information.

835 ERA enrollments performed on Web interChange will take effect immediately upon completion. See the Web interChange Help page, *How to Maintain your ERA*, for complete 835 ERA enrollment process instructions.

Providers can check to see if they have a Web interChange administrator by going to [Web interChange](http://indianamedicaid.com) at indianamedicaid.com and clicking the **Administration Listing** link. Enter your National Provider Identifier (NPI) or Indiana Medicaid Legacy Provider Identifier (LPI) and click **Submit**. Your Web interChange administrator contact information will display. If you do not have access to the Web interChange website, click **How to Obtain an ID** and follow the instructions to submit an *interChange Administrator Request Form*.



## Modifications to the current EFT enrollment process

The EFT tab of the *Provider Maintenance* page of Web interChange will be modified to comply with the Phase III operating rules. Providers with the appropriate access will continue to be able to create, modify, and cancel existing EFT information associated with a provider's service location. The web screen will be updated to comply with the format and flow as required in the CORE Master Template for Electronic Enrollment EFT Data. See the Web interChange Help page, *How to Maintain your EFT*, for updated EFT enrollment process instructions.

Providers will continue to be able to create, modify, or cancel EFTs using the paper *IHCP Provider Electronic Funds Transfer Addendum/Maintenance Form*; however, the paper form will also be updated to comply with the format and flow as required in the CORE rule.

## EFT & ERA Reassociation (CCD+/835) Rule

To comply with the EFT & ERA Reassociation (CCD+/835) Operating Rule, the IHCP provides standardized data to match the EFT payment to the 835 Remittance Advice detail. This data is delivered to providers using the following:

- Version 5010 X12 835 Remittance Advice transaction
- Automated Clearing House (ACH) Cash Concentration and Disbursement Plus One Addenda Record (CCD+) transaction format for EFT as specified in the National Automated Clearing House Association (NACHA) Operating Standards

Providers must contact their financial institution to ensure that the minimum CCD+ data elements necessary for reassociation are made available to them. A sample letter has been created to assist providers in contacting their financial institutions regarding the minimum CCD+ data elements necessary for reassociation. The sample letter can be found in the *Implementation Resources* section on the [Operating Rules Mandate – EFT and ERA](#) page of the CAQH CORE website at [caqh.org](http://caqh.org).

### For more information

If you have questions regarding the information in this bulletin, contact HP EDI Solutions at [INXIXTradingPartner@hp.com](mailto:INXIXTradingPartner@hp.com).

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