

IHCP *bulletin*

INDIANA HEALTH COVERAGE PROGRAMS BT201340 AUGUST 6, 2013



Enrollment application requirements for rendering providers revised

Effective September 6, 2013, the Indiana Health Coverage Programs (IHCP) is revising the requirements for rendering provider enrollment applications as follows:

- The enrollment applications must be signed (in Schedule B) by an authorized official of the group/clinic provider **and** the rendering provider. A delegated administrator may sign as the authorized official if it has been expressly indicated on an *IHCP Delegated Administrator Addendum/Maintenance Form* for the group/clinic. If the group/clinic needs to update its delegated administrator information to meet the requirements for the rendering provider enrollment, a new *IHCP Delegated Administrator Addendum/Maintenance Form* may be submitted with the rendering provider enrollment application.
- A Rendering Provider Agreement has been added to the enrollment application packet. The agreement must be signed by an authorized official of the group/clinic provider **or** the rendering provider. A delegated administrator cannot be authorized to sign the agreement. The signed agreement must be returned as part of the enrollment application packet.

The following provider enrollment application packets will be updated and posted on the [Provider Enrollment](#) pages at indianamedicaid.com for use beginning September 6, 2013:

- [IHCP Rendering Provider Enrollment and Profile Maintenance Packet](#)
- [IHCP Rendering Waiver Provider Enrollment and Profile Maintenance Packet](#)

- [IHCP Group and Clinic Provider Enrollment and Profile Maintenance Packet](#)
- [IHCP Waiver Group and Clinic Provider Enrollment and Profile Maintenance Packet](#)
- [IHCP Radiology Provider Enrollment and Profile Maintenance Packet](#)

Enrollment applications using previous versions of these packets will not be accepted if submitted after September 15, 2013. To ensure you are using the most current version of an enrollment/update form, all enrollment-related functions should begin by accessing the forms directly from indianamedicaid.com. Enrollment forms can be processed only when appropriate signatures are present.

QUESTIONS?

If you have questions about this publication, please contact Customer Assistance at (317) 655-3240 in the Indianapolis local area or toll-free at 1-800-577-1278.

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