



**P R O V I D E R   B U L L E T I N**

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**To:           All Providers, Clearinghouses, Billing Services, and Value Added Networks**

**Subject:   Third Quarter HIPAA Provider Workshops**

The Office of Medicaid Policy and Planning (OMPP), Children's Health Insurance Program (CHIP) Office, and EDS are offering Indiana Health Coverage Programs (IHCP) third quarter Health Insurance Portability and Accountability Act (HIPAA) workshops free of charge. Sessions cover critical information and are being offered during August, September, and October 2003. The following topics will be covered:

- Waiver Local Codes
- Claim Status Request and Response (276/277) Transactions
- Local Codes
- Web interChange
- Prior Authorization

Workshops are being offered at the following locations:

- Muncie, IN
- Terre Haute, IN
- Merrillville, IN
- South Bend, IN
- Ft. Wayne, IN
- Columbus, IN
- Evansville, IN
- Lafayette, IN

Two days of workshops are offered at each location as described in Table 1. These workshops are also being held in Indianapolis September 9 through 11, 2003, during the annual IHCP seminar. Refer to IHCP provider bulletin *BT200348* for complete information about these workshop sessions including registration instructions.

Additional workshops will be offered in southern Indiana or northern Kentucky in August, September, or October 2003. The dates and locations of these workshops have yet to be determined. When this information is confirmed, it will be published in an upcoming banner page article. Providers who do not receive banner pages can check the IHCP Web site at [www.indianamedicaid.com](http://www.indianamedicaid.com) for this information.

Table 1 – Workshop Schedule

| Date    | Time                   | Session  |
|---------|------------------------|--|
| Day one | 8:30 a.m. – 10:30 a.m. | Waiver Local Codes                                       |
| Day one | 11 a.m. – 12:30 a.m.   | Claim Status Request and Response (276/277) Transactions |
| Day one | 1 p.m. – 5 p.m.        | Local Codes  |
|         |                        |  |
| Day two | 8:30 a.m. – 10:30 a.m. | Web interChange  |
| Day two | 11:30 a.m. – 5 p.m.    | Prior Authorization                                      |

Workshops begin promptly at 8:30 a.m. **local** time and end at 5 p.m. Lunch is not provided.

General directions to workshops are available on the IHCP Web site at [www.indianamedicaid.com](http://www.indianamedicaid.com). To access directions from the Web site, click **Provider Services**, **Education Opportunities**, and **Provider Workshops**. Consult a map or other location tool for directions from a specific location.

Seating for the workshops is limited to two registrants per provider number. Fax completed registration forms to EDS at (317) 488-5376. EDS processes registrations chronologically based on the date of the workshop. A letter or fax confirming registration will be sent prior to the workshop. Confirmations may be received as late as two days prior to the workshop. Direct any questions about the workshops to a HIPAA provider representative at (317) 488-5195.

Table 2 – Session Information

| Topic  | Description  |
|--|--|
| Waiver Local Codes                                       | This session provides the same information as the local code session but is specifically for waiver program providers.   |
| Claim Status Request and Response (276/277) Transactions | The 276/277 transactions session describes all options available or supported by EDS using the new HIPAA standard 276 <i>Claim Status Request</i> and the 277 <i>Claim Status Response</i> transaction formats. Both batch and interactive claim status transactions are discussed. Other topics discussed include content and format compliance, minimum data elements, code sets, and Web interChange. |
| Local Codes  | This session provides detailed information about the elimination of local codes and local code modifiers. The session includes a review of local codes cross walked to replacement national codes, and changes to specific billing requirements.   |
| Web interChange  | This session provides information about using the new claim submission tool through Web interChange. The session includes a review of general claim structure and provides information specific to each claim type (UB-92, CMS-1500, and ADA 2000).  |
| Prior Authorization                                      | This session provides information about the new electronic prior authorization (PA) process, implementation of the 278 <i>Health Care Services Review – Request for Review and Response</i> transactions, and revisions to the paper PA process. The session includes a review of the format and data elements required for submitting PA requests.  |

Table 3 – Workshop Location Information

| Workshop Date      | Registration Deadline | Location   |
|--------------------|-----------------------|--|
| August 25, 2003    | August 21, 2003       | Ball Memorial Hospital<br>Auditorium<br>2401 University Ave.<br>Muncie, IN 47303                               |
| August 26, 2003    | August 22, 2003       |  |
|                    |                       |  |
| August 28, 2003    | August 21, 2003       | ISU School of Nursing<br>Landsbaum Center<br>1433 N. 6½ St.<br>Terre Haute, IN 47804                           |
| August 29, 2003    | August 22, 2003       |  |
|                    |                       |  |
| September 15, 2003 | September 8, 2003     | Methodist Southlake Hospital<br>Southlake Auditorium (ground floor)<br>8701 Broadway<br>Merrillville, IN 46410 |
| September 16, 2003 | September 9, 2003     |  |
|                    |                       |  |
| September 18, 2003 | September 11, 2003    | Memorial Hospital<br>Auditorium<br>615 Michigan St.<br>South Bend, IN 46601                                    |
| September 19, 2003 | September 12, 2003    |  |
|                    |                       |  |
| September 24, 2003 | September 17, 2003    | Lutheran Hospital<br>Kachmann Auditorium<br>7950 W. Jefferson Blvd.<br>Fort Wayne, IN 46804                    |
| September 25, 2003 | September 18, 2003    |  |
|                    |                       |  |
| September 29, 2003 | September 22, 2003    | Columbus Regional Hospital<br>Kroot Auditorium<br>2400 E. 17 <sup>th</sup> St.<br>Columbus, IN 47201           |
| September 30, 2003 | September 23, 2003    |  |
|                    |                       |  |
| October 2, 2003    | September 25, 2003    | Deaconess Hospital<br>Bernard Schnacke Auditorium<br>600 Mary St.<br>Evansville, IN 47747                      |
| October 3, 2003    | September 26, 2003    |  |
|                    |                       |  |
| October 8, 2003    | October 1, 2003       | Unity Health Care<br>1345 Unity Place Room D<br>Lafayette, IN 47905  |
| October 9, 2003    | October 2, 2003       |  |
|                    |                       |  |

**All workshops begin promptly at 8:30 a.m. local time and end at 5 p.m. Lunch is not provided.**

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Indiana Health Coverage Programs



P R O V I D E R   W O R K S H O P   R E G I S T R A T I O N

Please **print legibly** or **type** the information below and fax to (317) 488-5376. This registration form has been modified from the original to include two additional workshops in Louisville, Ky. Information about the Louisville, Ky., workshops is available in banner page BR200336.

**Workshop Locations and Dates**

Indicate the workshop and session you will be attending.

|   |   |   |
|---|---|---|
| Muncie, IN                                  | <input type="checkbox"/> August 25, 2003      | <input type="checkbox"/> August 26, 2003    |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Terre Haute, IN                             | <input type="checkbox"/> August 28, 2003      | <input type="checkbox"/> August 29, 2003    |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Merrillville, IN                            | <input type="checkbox"/> September 15, 2003   | <input type="checkbox"/> September 16, 2003 |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| South Bend, IN                              | <input type="checkbox"/> September 18, 2003   | <input type="checkbox"/> September 19, 2003 |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Fort Wayne, IN                              | <input type="checkbox"/> September 24, 2003   | <input type="checkbox"/> September 25, 2003 |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Columbus, IN                                | <input type="checkbox"/> September 29, 2003   | <input type="checkbox"/> September 30, 2003 |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Evansville, IN                              | <input type="checkbox"/> October 2, 2003      | <input type="checkbox"/> October 3, 2003    |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Lafayette, IN                               | <input type="checkbox"/> October 8, 2003      | <input type="checkbox"/> October 9, 2003    |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |
| Louisville, KY                              | October 16, 2003                              | October 17, 2003                            |
| <input type="checkbox"/> Waiver Local Codes | <input type="checkbox"/> 276/277 Transactions | <input type="checkbox"/> Local Codes        |
| <input type="checkbox"/> Web interChange    | <input type="checkbox"/> Prior Authorization  |   |

**Registrant Information**

Name of Registrant: \_\_\_\_\_  
Name of Registrant: \_\_\_\_\_

**Registrant Point of Contact Information**

Provider Number: \_\_\_\_\_  
Provider Name: \_\_\_\_\_  
Provider Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Provider Telephone: \_\_\_\_\_ Provider Fax: \_\_\_\_\_

*Note: Seating for sessions is limited to two registrants per provider number. Registrants will receive a confirmation letter or fax prior to the workshop to confirm attendance. **Workshop registrations are accepted until the workshop deadline or until capacity is reached. Receipt of the fax does not guarantee registration. If EDS does not send a confirmation letter or fax, the registration is not confirmed.** Direct any questions about the workshops to a HIPAA provider representative at (317) 488-5195.*