



INDIANA MEDICAID UPDATE

May 20, 1998

TO: Indiana Medicaid Community Residential Facilities for the Developmentally Disabled (CRFs/DD):

SUBJECT: 12-Hour Staffing Limit for Certain CRFs/DD (Community Residential Facilities for the Developmentally Disabled licensed as Small Behavior Management Residence for Children)

The Office of Medicaid Policy and Planning (OMPP) is pleased to announce that the Health Care Financing Administration (HCFA) has approved the State Plan Amendment that allows the OMPP to reimburse CRFs/DD licensed as Small Behavior Management Residences for Children with a retroactive effective date of July 1, 1997. As a result, Myers and Stauffer, the OMPP's rate setting contractor, will immediately release rates for those providers who have already been approved to provide the twelve staff hours per resident day.

The provisions relating to HEA 1280 require the OMPP to increase the staffing limit to twelve staff hours per resident day for a CRF/DD licensed as a small behavior management residence for children. A small behavior management residence for children: (1) is a home exclusively for children; (2) has a behavior management program to develop and monitor behavioral training, developmental training and support in specific areas for all residents who function on a similar level; and (3) does not have more than six (6) beds.

Pursuant to HEA 1280, the OMPP amended IAC 1-12-22, the rule that establishes rates for CRFs/DD, but was unable to issue the new rates until approval from the Health Care Financing Administration was received.

HEA 1280 does not require OMPP to automatically increase reimbursement to the twelve-hour staffing limit for facilities that may qualify for the staffing limit increase. Facilities that meet the requirements of IC 12-15-32-4.5 and are/will be staffing at twelve (12) hours per resident day due to the needs of the residents, will need to submit a formal request for the staffing and Medicaid reimbursement increase, as is required currently for other staffing level increases. The provider must be able to provide documentation to justify the need for the staffing at twelve (12) hours per resident day.

The following is a summary of the process that CRFs/DD must follow to obtain an increase in the Medicaid reimbursement for staffing at twelve (12) hours per resident day. This process is the same as currently in place for requesting staffing hour increases from the Bureau of Developmental Disabilities Services.

1. The facility must contact the Bureau of Developmental Disabilities Services (BDDS) District Manager to request increased staffing hours, not to exceed twelve hours per resident day.
2. All necessary information on the residents must be provided to BDDS to justify the necessity of the requested increase in staffing, including documentation related to the individual behavior management plans in place for each individual. The resident information and documentation for the staffing increase/licensure change will be reviewed by BDDS. BDDS will forward this information, along with its recommendation regarding the necessity of the staffing increase, to the OMPP.
3. The OMPP will review the information provided and make a decision on the request for the staffing increase, or request additional information as necessary to complete the decision.
4. The OMPP approvals for increased staffing will be forwarded to Myers and Stauffer, the Medicaid rate-setting contractor, to set the new rate for the staffing increase. The OMPP denials will be sent to the provider with the provider appeal rights.

If you have any questions regarding the contents of this bulletin, please contact the OMPP Level of Care Unit at (317) 232-6760.