



PROVIDER BULLETIN

BT 200373

DECEMBER 31, 2003

To: All Providers

Subject: Provider Workshops for Medicaid and Waiver Programs

Overview

The Office of Medicaid Policy and Planning (OMPP), Children's Health Insurance Program (CHIP), and EDS offer Indiana Health Coverage Programs (IHCP) first quarter workshops free of charge. Sessions will be offered at several locations in Indiana. The following topics will be covered during the two days:

- Medicaid 101
- Medicaid and Managed Care Roundtable
- Web interChange
- Waiver Billing and Local Codes for Waiver Providers
- Waiver Audit Review
- Waiver Roundtable

Note: The waiver audit review session will be held only in the following locations: St. Joseph Regional Hospital, South Bend; Riverview Hospital, Noblesville; and Clark Memorial Hospital, Jeffersonville.

Workshops are offered at the following locations in Indiana:

- Riverview Hospital – Noblesville
- Reid Hospital – Richmond
- Clark Memorial Hospital – Jeffersonville
- ISU School of Nursing – Terre Haute
- St. Mary's Medical Center – Evansville
- Lutheran Hospital – Fort Wayne
- St. Joseph Regional Hospital – South Bend
- St. Catherine's Hospital – East Chicago

Tables 1 and 2 list the schedules and related times for all sessions. All workshops begin at the local time.

Table 1 – Workshop Schedule for Day One

Time	Session
8:30 a.m. to 11:30 a.m.	Medicaid 101
11:30 a.m. to 1 p.m.	Lunch (not provided)
1 p.m. to 2:30 p.m.	Medicaid and Managed Care Roundtable
2:45 p.m. to 4 p.m.	Web interChange

Table 2 – Workshop Schedule for Day Two

Time	Session
8:30 a.m. to 11:30 a.m.	Waiver Billing and Waiver Local Codes
11:30 a.m. to 1 p.m.	Lunch (not provided)
1 p.m. to 3 p.m. for January 23, February 26, and March 10 only	Waiver Audit Review
3:15 p.m. to 4:30 p.m. On January 27, February 12, 13, 18, and March 12 this session begins at 11:30 a.m.	Waiver Roundtable

Table 3 lists the description for each session.

Table 3 – Workshop Session Descriptions

Session	Description
Medicaid 101	This session gives an overview of the IHCP, eligibility verification methods, restricted card, managed care programs, and more. This session is good for new IHCP billers or those needing a refresher course.
Web interChange	This session provides information about using the new claim submission tool – Web interChange. It includes a review of general claim structure and information specific to each claim type – UB92, CMS-1500, and ADA 1999 version 2000.
Medicaid and Managed Care Roundtable	This session gives providers the opportunity to ask questions about the IHCP. Where applicable, representatives from the managed care organizations will be present. Representatives from AmeriChoice and EDS field consultants will be present at all roundtable discussions.
Waiver Billing and New Local Codes for Waiver	This session is a review of waiver codes and services. This session is specifically designed for providers that bill waiver services.

(Continued)

Table 3 – Workshop Session Descriptions

Session	Description
Waiver Audit Review <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <i>Note: This session will be offered only in Noblesville, South Bend, and Jeffersonville</i> </div>	This session gives providers an overview of the waiver review process, conducted by EDS on behalf of the OMPP, to assist Home and Community-Based Services (HCBS) waiver providers achieve IHCP compliance with documentation and billing standards currently applicable to aged and disabled and developmentally disabled waivers. The EDS waiver review team will lead this session.
Waiver Roundtable	This session allows waiver providers to ask questions and discuss issues about waiver claim submission. The EDS waiver field consultant will moderate this session. This session is specifically designed for waiver providers.

Table 4 lists the specific workshop dates and the locations.

Table 4 – Workshop Dates and Locations

Workshop Date	Registration Deadline	Location
January 22 and 23, 2004	January 19, 2004	Riverview Hospital, Noblesville Conference Rooms A and B 395 Westfield Road
January 26 and 27, 2004	January 22, 2004	Reid Hospital, Richmond Wallace Auditorium 1401 Chester Blvd.
February 4, 2004 (Day one schedule only)	January 30, 2004	Clark Memorial Hospital, Jeffersonville Conference Center – lower level 1220 Missouri Avenue
February 11 and 12, 2004	February 9, 2004	ISU School of Nursing, Terre Haute Landsbaum Center 1433 North 6 ½ Street
February 12 and 13, 2004	February 9, 2004	St. Mary’s Medical Center, Evansville Manor Auditorium 3700 Washington Avenue
February 17 and 18, 2004	February 13, 2004	Lutheran Hospital, Fort Wayne Kachmann Auditorium 7950 West Jefferson Blvd.
February 26, 2004 (Day two schedule only)	February 23, 2004	Clark Memorial Hospital, Jeffersonville Conference Center – lower level 1220 Missouri Avenue
March 9 and 10, 2004	March 5, 2004	St. Joseph Hospital, South Bend Education Center 801 East LaSalle Avenue
March 11 and 12, 2004	March 5, 2004	St. Catherine’s Hospital, East Chicago Birthing Center 4321 Fir Street

All workshops begin promptly at 8:30 a.m. local time and end by 4:30 p.m. Lunch is not provided.

General directions to workshop locations are available on the IHCP Web site at www.indianamedicaid.com. To access directions on the Web site, click **Provider Services/Education Opportunities/Provider Workshops**. Consult a map or other location tool for specific directions to the exact location.

Seating for the workshops is limited to two registrants per provider number. Workshops are presented free of charge to providers. Fax completed registration forms to EDS at (317) 488-5376. EDS processes registrations chronologically based on the date of the workshop. A letter or fax confirming registration will be sent before the workshop. Direct questions about the workshop to a field consultant at (317) 488-5072.

For comfort, business casual attire is recommended. Consider bringing a sweater due to the possible room temperature variations.

**Note: Please print or type the information requested on the registration form.
One registrant per form should be listed.**

*Note: Seating for sessions is limited to two registrants per provider number. Registrants will be contacted prior to the workshop to confirm attendance. **Workshop registrations are accepted until the workshop deadline or until capacity is reached. EDS receipt of the registration form by fax at (317) 488-5376 does NOT guarantee attendance. If registrants do not receive a confirmation letter, registration is not confirmed due to seating capacity.** Workshops are offered each quarter and information about future workshops is forthcoming. Direct any questions about workshops to the EDS provider representatives at (317) 488-5072.*

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P R O V I D E R W O R K S H O P R E G I S T R A T I O N

Please **print** or **type** the information below and fax to (317) 488-5376.

Medicaid 101		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January 22, 2004	<input type="checkbox"/> Richmond, January 26, 2004	<input type="checkbox"/> Jeffersonville, February 4, 2004
<input type="checkbox"/> Terre Haute, February 11, 2004	<input type="checkbox"/> Evansville, February 12, 2004	<input type="checkbox"/> Fort Wayne, February 17, 2004
<input type="checkbox"/> South Bend, March 9, 2004	<input type="checkbox"/> East Chicago, March 11, 2004	
Medicaid Roundtable		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January 22, 2004	<input type="checkbox"/> Richmond, January 26, 2004	<input type="checkbox"/> Jeffersonville, February 4, 2004
<input type="checkbox"/> Terre Haute, February 11, 2004	<input type="checkbox"/> Evansville, February 12, 2004	<input type="checkbox"/> Fort Wayne, February 17, 2004
<input type="checkbox"/> South Bend, March 9, 2004	<input type="checkbox"/> East Chicago, March 11, 2004	
Web InterChange		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January 22, 2004	<input type="checkbox"/> Richmond, January 26, 2004	<input type="checkbox"/> Jeffersonville, February 4, 2004
<input type="checkbox"/> Terre Haute, February 11, 2004	<input type="checkbox"/> Evansville, February 12, 2004	<input type="checkbox"/> Fort Wayne, February 17, 2004
<input type="checkbox"/> South Bend, March 9, 2004	<input type="checkbox"/> East Chicago, March 11, 2004	
Waiver Audit Review		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January 23, 2004	<input type="checkbox"/> Jeffersonville, February 26, 2004	<input type="checkbox"/> South Bend, March 10, 2004
Waiver Billing and Waiver Local Codes		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January 23, 2004	<input type="checkbox"/> Richmond, January 27, 2004	<input type="checkbox"/> Terre Haute, February 12, 2004
<input type="checkbox"/> Evansville, February 13, 2004	<input type="checkbox"/> Fort Wayne, February 18, 2004	<input type="checkbox"/> Jeffersonville, February 26, 2004
<input type="checkbox"/> South Bend, March 10, 2004	<input type="checkbox"/> East Chicago, March 12, 2004	
Waiver Roundtable		
Please indicate the workshop you will be attending in Indiana:		
<input type="checkbox"/> Noblesville, January, 23, 2004	<input type="checkbox"/> Richmond, January 27, 2004	<input type="checkbox"/> Terre Haute, February 12, 2004
<input type="checkbox"/> Evansville, February 13, 2004	<input type="checkbox"/> Fort Wayne, February 18, 2004	<input type="checkbox"/> Jeffersonville, February 26, 2004
<input type="checkbox"/> South Bend, March 10, 2004	<input type="checkbox"/> East Chicago, March 12, 2004	
Registrant Information		
Name of Registrant:		
Provider Number:		
Provider Name:		
Provider Address:		
City:	State:	ZIP:
Provider Telephone:	Provider Fax:	
Provider E-Mail Address: 		