

# IHCP *bulletin*

INDIANA HEALTH COVERAGE PROGRAMS    BT202026    MARCH 24, 2020

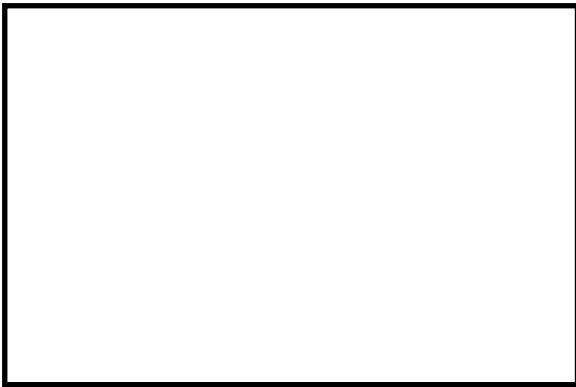
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## **New transportation provider specialty to include nursing homes as transportation providers**

Effective April 2, 2020, the Indiana Health Coverage Programs (IHCP) will expand its list of eligible transportation providers to include nursing home transportation. This new provider specialty will allow a nursing home transportation provider to enroll as an IHCP provider. Nursing home transportation providers will be classified using the following provider type and specialty codes: Provider type 26 – *Transportation Provider* and provider specialty 268 – *Nursing Home Transportation*.

To enroll with the IHCP under the new provider specialty, the nursing home transportation provider must have the following:

- Copy of Motor Carrier Services certificate from the Indiana Department of Revenue (DOR) if for-profit
- Copy of not-for-profit status from the Internal Revenue Service (IRS) if not-for-profit
- Valid driver's license for all drivers
- Proof of insurance
- Completed Provider Agreement
- W-9 form
- Federal Employer Identification Number (FEIN)
- Surety bond based on the user's answers to surety bond questionnaire
  - Users will need to upload a copy of a surety bond waiver request based on responses to predefined surety bond questions.



A National Provider Identifier (NPI) and application fee will not be required.

Transportation providers with a Nursing Home Transportation specialty (provider type 26/provider specialty 268) can only enroll as a billing provider.

Provider specialty 268 is a stand-alone specialty that cannot be added with any other specialty.

In addition to enrolling with the IHCP, nursing home transportation providers must contract with one or more of the nonemergency transportation (NEMT) transportation brokers:

- To transport Medicaid members enrolled in Traditional Medicaid fee-for-service (FFS), contact Southeastrans at (317) 613-0827.
- To transport Medicaid members enrolled in managed care, contact the managed care entity (MCE) to coordinate with the appropriate broker.

To enroll as a provider with specialty 268 – *Nursing Home Transportation* on the Portal, follow these steps:

1. Go to the [Provider Healthcare Portal](#), accessible from the home page at [in.gov/Medicaid/providers](http://in.gov/Medicaid/providers).
2. On the Portal home page, click the **Provider Enrollment** link.
3. At the *Provider Enrollment* page, click the **Provider Enrollment Application** link.
4. At the *Welcome* page, click **Continue** to continue with new enrollment.
5. In the *Initial Enrollment Information* section on the *Provider Enrollment: Request Information* panel:
  - Select the appropriate provider classification (billing) from the Provider Classification drop-down box.
  - Select the appropriate provider type (26) from the Provider Type drop-down box.
6. Enter all remaining required information on the *Provider Enrollment: Request Information* panel.
7. Click **Continue** and follow the steps to complete the *Addresses* panel; on the *Specialties* panel, select **specialty 268**.
8. Click **Continue** to go to the *Provider Identification* panel and continue completing the sections as indicated.
9. Continue with the application, completing all fields as indicated and clicking **Continue** to move to the next page.
10. Finish completing the application following online step instructions and submit.
11. After the application is submitted, the provider will be prompted to upload supporting documentation at the end of the application process.

FFS claim reimbursement will be performed by the NEMT broker, Southeastrans. Managed care claim reimbursement will be performed by the broker with which the MCE contracts.

#### QUESTIONS?

If you have questions about this publication, please contact Customer Assistance at 1-800-457-4584.

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